

# UHN Microarray Centre Slide Scanning Service Guidelines and Submission Form

## Guidelines

### Introduction

The University Health Network Microarray Centre (UHNMAC) is pleased to offer its scanning service using a high-resolution Agilent scanner.

In this service, we offer:

- Scanning microarrays in 1" x 3" glass slide with 2, 3, 5, or 10 micron resolution
- Scanning of both ultra high density commercial microarrays and arrays printed at lower density
- Automated scanning with scanner equipped with a 48-slide autoloader
- Overnight scanning (space permitting) and fast turn-around time
- Delivery of scanned images and data files via the secure UHNMAC User Data Portal
- *Optional* Agilent's **Feature Extraction** for Agilent arrays (with supplied array design)

### Price List

Array Scanning:       \$20/slide

Feature Extraction:   \$10/slide

### Slide Submission Requirements:

- 1"x3" glass slides
- Feature Extraction (for Agilent arrays only, with supplied array design)
- Shipping address: Attn: Kelly Jackson  
UHN Microarray Centre  
MaRS Centre, TMDT  
101 College St. 9-601  
Toronto, ON  
Canada M5G 1L7
- **Caution: Please ensure slides are shipped protected from light**
- Slides can also be submitted in person Monday to Thursday between 9am and 3:30pm and Friday between 9am and 12pm, excluding holidays.

# UHN Microarray Centre Slide Scanning Service Guidelines and Submission Form

## Submission Form

Please complete this form and send along with your ready-to-scan slides to the UHN Microarray Centre. If information is missing, we will not be able to process your samples.

### Customer Information

Date:

Contact Name:

Contact Phone Number:

Contact e-mail Address:

PI's Name:

Institution:

Phone Number:

Fax Number:

e-mail Address:

Mailing Address:

City:

Province:

Country

Postal/Zip Code:

*(For correspondence, please provide the name, phone number and email address of the person responsible for the microarray experiment.)*

### Billing Address

Name:

Address:

If applicable, PO Number:

Cost Centre No. for UHN PI:

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**Array Type:** \_\_\_\_\_

Or, required resolution (microns), please select *one only*: **10 (standard)** / **5** / **3** / **2**

Agilent Feature Extraction (Optional): **YES** (please provide array design) / **NO**

	<i>Slide Identifier (eg., Barcode)</i>	<i>Comments</i>
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Note

Please ensure slides are shipped protected from light.

*For UHN Microarray Centre use only.*

Received by: \_\_\_\_\_ Date received: \_\_\_\_\_